

NOTICE OF MEETING
CONCHO VALLEY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS **FILED FOR RECORD**

Date: November 8, 2023
Time: 4:00 PM
Place: Concho Suites, Suite 301
133 W. Concho Ave, San Angelo
Tom Green County, Texas

2023 NOV -2 AM 7:39

CHRISTINA UBANDO
COUNTY CLERK
COUNTY OF TOM GREEN, TEXAS

In accordance with the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. If assistance is needed to participate, please call (325) 653-2411. Please submit your request as far as possible in advance of the meeting you wish to attend. Persons who need a translator will be given at least twice the time as a member of the public who does not require such assistance.

Agenda

NOTICE: The Board of Directors may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda. Items on this Agenda may be taken out of the order listed. The Board reserves the right to deliberate in closed session pursuant to 551 of the Texas Government Code. Public comment is limited to five minutes per person on any agenda item. Public comment may be made on any agenda item before or during the body's consideration of the item.

1. Call to order and determine quorum.
2. Invocation
3. Presentation of 2022 CVCAA Financial Audit – Armstrong Backus
4. CONSENT AGENDA
 - a. Approval for minutes of September 13, 2023
 - b. Community programs reports (Sept/Oct 2023)
 - c. Weatherization report (Sept/Oct 2023)
 - d. Housing Report (Sept/Oct 2023)
 - e. Outreach report (Sept/Oct 2023)
 - f. Development Report (Sept/Oct 2023)
5. Client Spotlight
6. Financial report (August/September 2023)
7. Consider and take action – 2022 CVCAA Financial Audit
8. Executive Director's report (Sept/Oct 2023)
9. Consider and take action – 2024 Health Insurance Policy
10. Consider and take action – Employee Handbook updates
11. Receive Community Needs Assessment update
12. Consider and take action – Texas Veteran's Commission Grant Funding Application
13. Consider and take action – United Way Partnership Application
14. Consider future agenda items
15. Adjournment

The Board may go into Executive Session (close its meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government Code §551.074 for the purposes of discussing personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, including, specifically, the performance evaluation of the Executive Director.
2. Pursuant to Tex. Gov't. Code, §551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't. Code, §551.071(2) for the purpose of seeking the advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Tex. Gov't. Code, Chapter 551.
4. Pursuant to Tex. Gov't. Code, §551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect on the Department's ability to negotiate with a third person; and/or-
5. Pursuant to Tex. Gov't. Code, §2306.039(c) the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

Sign this 13 day of November, 2023.

2ND


Mike Burnett, Executive Director